



## Marquee Series: Microsoft (R)Office 2016 - Brief Edition: Text with Workbook (Paperback)

By Nita Rutkosky, Denise Seguin, Audrey Rutkosky Roggenkamp

EMC Paradigm,US, United States, 2016. Paperback. Condition: New. Language: N/A. Brand New Book. A brief version of our popular Marquee Office textbook, this text offers a quick and highly visual approach to learning the basics of Microsoft Office 2016.Key FeaturesIncorporates graduated instruction to move students from easy, step-by-step learning to validating skills through realistic projects.Facilitates self-paced, accelerated, and traditional learning.Designed specifically for Introduction to Computers and Computer Literacy courses.



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